

CHT-08: GUIDE FOR AUTHORS

Graham de Vahl Davis^{*,§}, Eddie Leonardi^{*} and Faruk Arinç^{**}

^{*}School of Mechanical and Manufacturing Engineering
The University of New South Wales, Sydney, Australia 2052

^{**}Middle East Technical University, Turkey

[§]Correspondence author. Fax: +61 2 9663 1222 Email: g.devahldavis@unsw.edu.au

ABSTRACT This Guide has been prepared for authors of papers submitted to CHT-08, the fourth ICHMT International Symposium on Advances in Computational Heat Transfer. It has been written in accordance with these requirements, and so may be used as a template for your papers. It is very long and very detailed; authors are requested to read these guidelines carefully and follow them precisely, in order to achieve uniformity in the presentation of the Proceedings. This Guide also contains a Transfer of Copyright Agreement, which must be signed by the senior author and returned to the Symposium Chairs at the time of submission of full papers and final abstracts.

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Manuscripts are to be submitted in two stages:

- One page “*Initial Abstract*” no later than October 1, 2007
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ABSTRACT

The *initial abstract* should be one or at the most two pages, including equations, figures, tables and references (if required by the text in the abstract). It should summarise the background to the work, the assumptions made, the methods adopted and the results achieved, all in sufficient detail to enable an evaluation to be made of the suitability and relevance of the full paper.

The initial abstract should not contain an abstract!

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Although submission is to be electronic, papers must be prepared ready for printing on A4 (210 × 297 mm) paper. The text should be single-column, single-spaced. If superscripts or subscripts make this a problem, wider line spacing may be necessary, but only for the relevant lines. Leave one blank line between paragraphs. Begin paragraphs flush at the left margin without indentation. The typing area of all pages should be 170 x 257 mm, *i.e.*, with 20 mm margins top (except for the first page), bottom, left and right. Each page should be completely filled with typing and/or diagrams (except perhaps the last page). **The total length of a paper, including all figures, tables and references if any, should be no more than about 20-25 pages, typical of the length limitation of journals** (but may, of course, be less).

Use Times or Times New Roman, 12-point font throughout, except for the header on the first page (Proceedings of CHT-08 etc.), which should be 10-point Arial. The text should be left and right justified.

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If your paper is divided into **sections** and **subsections**, please use the format adopted here, in which first-level headings are in bold capitals, centred on the line, as above. Leave one line space above and below first level headings.

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Do not use punctuation at the ends of equations. Align equal signs when equations stack with no intervening words. All numerical values should be reported in SI units. Decimals should always be shown by periods and not by commas or centred dots.

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Photographs should be supplied as JPG files. Colour photographs or figures will be acceptable for the CD Proceedings but may not be accepted in the printed publication.

Figures should be numbered consecutively, *e.g.* Fig. 1 or Figure 2, with a single letter space between the word “Figure” and the Arabic numeral. Centred one line below the illustration, type the word “Figure” (in upper and lower case) and its number followed by a period and two-letter space. Then type the legend single spaced, with an initial capital for the first word and for proper nouns only. Each illustration should have at least a two-line space above the illustration, a one-line space between the illustration and the legend, and at least a two-line space between the legend and the start of the text, as shown in Figure 1.

Tables Tables should be placed within the text, at the top or bottom of the page containing or following the first mention of the table. Table captions should appear **above** the respective table. Each table should have at least a two-line space both above the table and between the table and the following text.

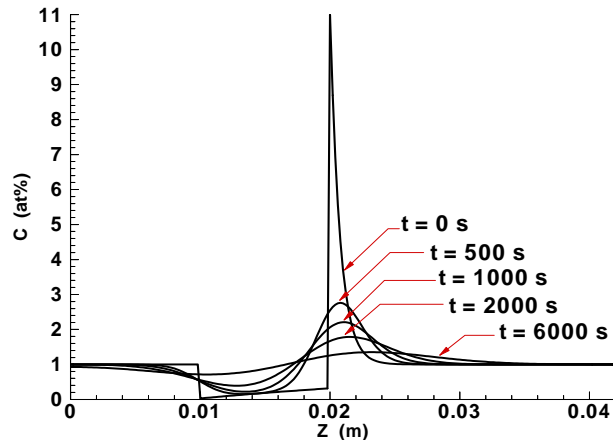


Figure 1. Solute decay with time.

When tables are mentioned in the text, they should be referred to as Table 1, Table 5, *i.e.*, with a single letter space between the word “Table” and the Arabic numeral.

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Table 1
Comparison between Theory and Experiment

Date of test	Theoretical value (cm)		Experimental value (cm)	
	Left	Right	Left	Right
January 1	17.45	3.81	16.98	3.99
March 3	21.43	6.45	22.56	6.91

* This is the format of a footnote.

REFERENCES

References should be cited in the text using the Harvard System, *i.e.*, Author [year of publication]. For example:

Ritchie [1983] has shown that ... *or* It is well known [*e.g.*, Ritchie 1983] that ...

In the listing at the end of your paper, use alphabetical order of first author and the following formats:

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Ritchie, G.S. [1983], Nonlinear Dynamic Characteristics of a Finite Journal Bearing, *Trans. ASME, J. Lub. Tech.*, Vol. 1, No. 3, pp 375-376.

For books:

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For conference papers:

Silver, K. [1991], Electronic Mail: the New Way to Communicate. *In*: D.I. Raitt, ed., 9th *International Online Information Meeting, 3-5 December 1990 London*. Oxford: Learned Information, pp. 323-330.

For theses:

Erdas, G. [1983], Free Vibration Analysis of Beams and Plates Using Finite Element Method, *M.Sc. Thesis*, METU Mech. Eng. Dept., Ankara.

For web pages/sites and e-books

Holland, M. [2004], Guide to citing Internet sources [online]. Poole, Bournemouth University. Available from: http://www.bournemouth.ac.uk/library/using/guide_to_citing_internet_sourc.html [Accessed 4 November 2004].

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Benjapiyaporn, C., Timchenko, V., Leonardi, E., de Vahl Davis, G. and de Groh III, H.C. [2000], Effects of Space Environment on Flow and Concentration during Directional Solidification, *Int. J. Fluid Dynamics*, Vol. 4, Article 3. Available from: http://elecpress.monash.edu.au/ijfd/2000_vol4 [Accessed 20 May 2007].

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CONCLUSION

Please send your initial abstract, *in Word (PC) format*, by email to cht08@cfm.mech.unsw.edu.au

The submission method for full papers is under review and will be announced on the web site as soon as possible.

Initial abstracts may be submitted at any time and must be submitted by October 1, 2007. Full papers and their associated final abstracts must be submitted by December 15, 2007.

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